

NOTICE OF VACANT POSITION

Support Personnel
Tuscola Intermediate School District Announces:

Date of Posting: June 16, 2023
*Deadline for Application: June 26, 2023 or UNTIL FILLED
Starting Date: July 10, 2023

| POSITION: | IMMEDIATE SUPERVISOR: |
|-----------------------------------|-----------------------|
| Custodian – 1 st Shift | Dan Depelsmaeker |

CLASSIFICATION: Custodian RESPONSIBLE TO: Dan Depelsmaeker
LOCATION: HPS WORKING HOURS: 7:00 a.m – 3:30 p.m.
WORKING DAYS: Monday - Friday RATE OF PAY: \$15.31/hr - Per TIPPA Master Agreement - Medical, Dental, Vision, Life and Long Term Disability Insurance Benefits are available

MINIMUM REQUIREMENTS:

- ◆ Possess a high school diploma or general education degree (GED)
- ◆ Completed one year of experience in custodial/maintenance
- ◆ Demonstrate competency in reading and basic math by passing the District's approved Custodian Assessment Test by achieving a passing score of 80%
- ◆ Knowledge and experience stripping and waxing floors and using the equipment also knowledge of carpet care and experience using carpet extractors
- ◆ *PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.* While performing the duties of this job, the employee is regularly required to walk, stand, bend or twist at the neck or trunk more than the average person, squat/stoop/kneel, reach above the head, use hand/grip strength, and reach forward. The employee will also occasionally climb on ladders and into vehicles, etc. The employee will regularly lift and push/pull up to 60 pounds such as vacuums and cleaning supplies, materials, and equipment. The employee must occasionally lift and push/pull over 90 pounds such as file cabinets, appliances, furniture, and when unloading trucks. Specific vision abilities required by this job include close vision. Employee must be able to communicate effectively through speech.

COMMENTS: This position will be considered in addition to an existing assignment. This posting is for the position specified and any position which may become open as a result of filling this position. Hours may vary based on student demand, location, weather, etc.

*BARGAINING UNIT MEMBERS INTERESTED IN VACANCIES MUST MAKE APPLICATION IN WRITING ALONG WITH A CURRENT RESUME WITHIN 7 WORKING DAYS FROM THE DATE OF POSTING. IF A CURRENT EMPLOYEE IS APPLYING FOR A POSITION IN A DIFFERENT CLASSIFICATION IT IS THE EMPLOYEE'S RESPONSIBILITY TO PROVIDE DOCUMENTATION OF MINIMUM QUALIFICATIONS AT THE TIME OF APPLICATION. THE EMPLOYER SHALL MAKE KNOWN ITS DECISION AS TO WHICH APPLICANT HAS BEEN SELECTED TO FILL A POSTED POSITION WITHIN 15 WORKDAYS AFTER THE EXPIRATION OF THE POSTING PERIOD.

APPLY IN WRITING WITH A COVER LETTER, A CURRENT RESUME and A COMPLETED SUPPORT STAFF APPLICATION (obtain from www.tuscolisd.org) TO:

Amanda Astley, HRS
Tuscola Intermediate School District
1385 Cleaver Road, Caro, MI 48723
aastley@tuscolaisd.org

Posted By: _____
Signature

Date

In compliance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and the Americans with Disabilities Act of 1990, it is the policy of the Tuscola Intermediate School District that no person shall, on the basis of religion, race, color, national origin, sex, disability, age, marital status, height, weight, arrest record, and familial status be excluded from participation in, be denied the benefits of, or be subjected to discrimination during any program or activity or employment. Inquiries regarding this policy should be directed to the Tuscola ISD Superintendent, 1385 Cleaver Road, Caro, Michigan 48723, (989) 673-2144.